

Support Flow

I

Application for support (Before your departure)

Student who wish for support must submit documents as described "Check List for Students Requesting Support for Special Needs" when applying for Exchange Student.

II

Committee for Students with Disabilities

The Committee for Students with Disabilities deliberates on the need for reasonable accommodations and the support requests. This decisions will be notified to the student.

III

Interview (After your arrival to Japan)

Students who wish for support need to take an interview in our office. In there, you will be notified about further procedure for application. Also, you will be required to sign our Personal Information Agreement Form and simple fact check will be conducted about your condition.

IV

Individual Support meeting

Individual support meeting organized with your department's teachers will be held to confirm and approve your support plan.

V

Meet to the subject instructor and Submission of documents

- ① Student will explain about support to the instructor by him/herself.
- ② Student and instructor will make a consent about support.
- ③ After that, instructor will fill in the documentation about your support plans and sign it.
- ④ Student will hand in the signed document to our office.

Address

Health Center Office for Students with Disabilities

2-1, Naka, Kunitachi-Shi, Tokyo, 186-8601

East Campus Faculty Building No.3, 1F

Open : Monday-Thursday

10:00-12:00, 13:00-17:00 (Final reception is until 16:30)

※ Closed on Fri, Sat, Sun, national holidays, New Year holidays and holidays determined by the president



Contacts

T E L : 042-580-8927

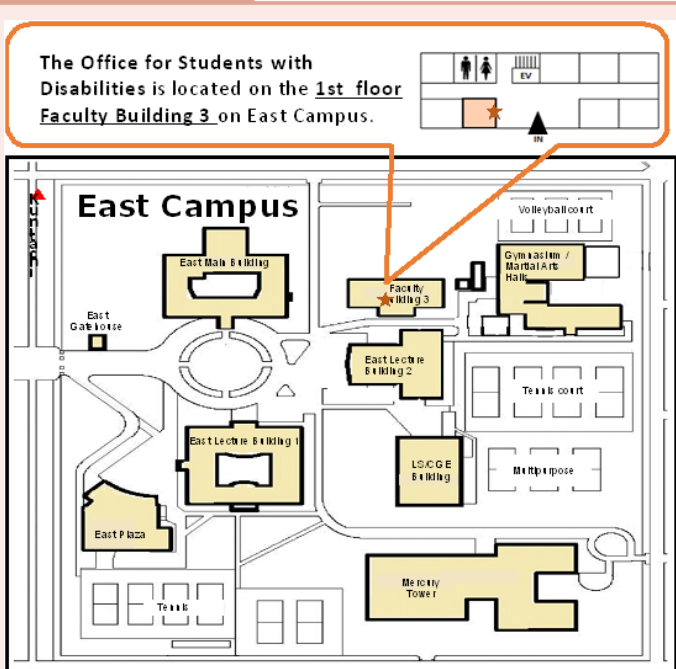
E-mail : stu-ss.g@ad.hit-u.ac.jp



The mail creation screen is displayed from the above QR code.

※ If you would like to consult, please make a reservation in advance.

Access



Accessibility map is available on our website at [http://www.hit-u.ac.jp/shien/counseling/shougai/image/20171129_Accessibility%20Map\(English\).pdf](http://www.hit-u.ac.jp/shien/counseling/shougai/image/20171129_Accessibility%20Map(English).pdf)

Hitotsubashi University Health Center

Office for Students with Disabilities



HITOTSUBASHI
UNIVERSITY

About Office for Students with Disabilities (OSD)

OSD respond to the consultation on learning of students with disabilities and make adjustments in order to provide equal education opportunities with other students. In other words, it does not to guarantee credit or graduation, but aims to guarantee an opportunity to learn in the same way as other students.

So as not to "not be able to study for social barriers", we try for the removal of social barriers and support students who want to study.

In order to provide direct and indirect support to students with disabilities, departments and faculty members involved in learning are cooperating on and off campus.

Student who request support, please feel free to contact OSD.

Support target

"Students with disabilities" include students with physical disabilities, students with developmental disorders and other mental disorders.

OSD will be in charge of coordinating the support and assistance provided within the university to student approved to support according to our guidelines.

Support contents

In principle, based on the student's intention, we will start the procedure for supporting.

After deliberation at the Committee for Students with Disabilities, specific support will be decided by discussing with the instructor.

Recruitment of supporters

We will recruit student volunteers for disabled students.

Depending on the support content,
▪ there are two ways of support: paid / free.
▪ attending a training course may be required.

<Support content example>

- Note taking (Telling the lecture contents as letters in handwriting or computer)
- Data conversion of text
- Proofreading work etc

Volunteer recruitment will be posted on our website (Japanese), so please check it in any time.



Support example

- 【 Common to all students with disabilities 】
 - Consultation on learning
 - Introduction to other organizations , cooperation with other organizations (※)

- 【 Hearing impaired students 】
 - PC taking
 - arrangement of sign language interpretation etc

- 【 Visually impaired students 】
 - Data conversion of text etc

- 【 Physically handicapped students 】
 - Facility maintenance

- 【 Developmental disorder students 】
 - Consultation such as schedule management of study
 - Consideration of measures for information guarantee to symptoms related to cognitive characteristics
 - Adjustment of physical environment in class and exam etc

- 【 Mental disorder students 】
 - Adjustment of physical environment in class and exam etc

- 【 Gender identity disorder students 】
 - Registering chosen name to student directory etc

※ In accordance with the Article 42, Paragraph 2 of the Certified Psychologists Act, when there is an attending physician for the students with disabilities, OSD follows the instructions.